**2025 INPS Survey Grant Application Form**

1. **Project Title:**

**1A. Project Abstract: (limit 250 words)**

1. **Submitted by (considered the Principal Investigator - PI, primary contact and contract recipient, recipient of stipend):**

**Title: Name:**

**Affiliation:**

**Affiliation Type (educational Institution, non-profit, government, for-profit, independent researcher, other (explain other):**

**Position of Applicant (professional botanist, student [identify your advisor], faculty, citizen scientist, independent researcher): advisor:**

**Applicant Street Address:**

**City: State: Zip:**

**Phone Number:**

**Email address:**

1. **Co-PI, if applicable: Title: Name:**
2. **Co-PI Phone number: Co-PI Email address:**
3. **Total funds requested from the INPS Research Grant Fund: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
4. **Project Justification (see Explanation and Guidelines): (limit 500 words)**
5. **Project Objectives (see Explanation and Guidelines): (limit 300 words)**
6. **Project Methodology (see Explanation and Guidelines): (limit 300 words)**
7. **Describe any volunteer participation in project; include anticipated hours:**
8. **Budget: Funds Requested. Subtotal in this section may not exceed $3,000 and should match item # 5 above. Add lines as needed.**

**Travel: Mileage: \_\_\_\_\_\_ miles @ $0.67 $\_\_\_\_\_\_\_\_\_\_\_**

**Travel: Per Diem (see Instructions # 10 for different locations) $\_\_\_\_\_\_\_\_\_\_\_**

**Travel: Hotel (see Instructions # 10 for rates by county) $\_\_\_\_\_\_\_\_\_\_\_**

**Stipend (up to $2000 allowed for the PI which can be shared with a**

**Co-PI. Max $2000 for combined Stipend & Institutional Salaries) $\_\_\_\_\_\_\_\_\_\_\_**

**Will stipend be shared with a Co-PI? Enter that amount: $\_\_\_\_\_\_\_\_\_\_\_**

**Institutional Salary (optional alternative to Stipend. Maximum $2000 for**

**combined Stipend and Salary) $\_\_\_\_\_\_\_\_\_\_\_**

**Salary for PI $\_\_\_\_\_\_\_\_\_\_\_\_\_\_Salary for Co-PI $\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Institutional Indirect Costs (if required by Institution; 10 % of request**

**amount, maximum $450) $\_\_\_\_\_\_\_\_\_\_\_**

**Labor (of project assistants such as interns or graduate students,**

**not salary for PI or Co-PI) $\_\_\_\_\_\_\_\_\_\_\_**

**Supplies: combined total: $\_\_\_\_\_\_\_\_\_\_\_**

**Itemized list of supplies and their costs:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_$\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_$\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_$\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Add lines/items as needed.**

**SUBTOTAL # 10: FUNDS REQUESTED FROM INPS: $\_\_\_\_\_\_\_\_\_\_\_**

1. **Matching Funds (optional; grants/institutional or individual contributions)**

**List sources, with amounts from each source (add lines as needed):**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_\_\_**

**Subtotal # 11 $\_\_\_\_\_\_\_\_\_**

**TOTAL COST OF PROJECT: $\_\_\_\_\_\_\_\_\_\_**

1. **Does your project involve (enter x on line if yes):**

**\_\_\_\_\_ endangered or threatened species**

**\_\_\_\_\_specimen collection from protected sites**

**\_\_\_\_\_an Illinois Nature Preserve, Land and Water Reserve, IDNR property, other public property (Federal, State, County or Local), including in other states if applicable.**

**(if yes to any of above, attach appropriate permit applications or permits already in place.)**

**\_\_\_\_\_private property (if yes provide documentation of permission to access, e.g., an email or letter)**

1. **Attachments you are adding.**

**Required (enter x on line if yes):**

**\_\_\_\_\_permit application(s) if applicable, or permits already in place for the project**

**\_\_\_\_\_Professional Curriculum Vitae/Resume of PI**

**\_\_\_\_\_Professional Curriculum Vitae/Resume of Co-PI, if applicable**

**\_\_\_\_\_number of documents related to project referenced in #6, Project Justification, including separate listing of survey species, site names, landowners, counties**

**Optional:**

**\_\_\_\_\_number of other documents related to project: graphs, illustrations, publications**

1. **Create a single PDF of the Application through # 13 and a second PDF to include all attachments indicated in # 13. Follow file naming requirements in Instructions # 13, p. 2.**

**Submit both PDFs by February 1, 2025, to the Grant email address with a subject line stating your name and 2025 Survey Grant Application:** [**inpsplants@gmail.com**](mailto:inpsplants@gmail.com)