



# *Illinois Native Plant Society*

P.O. Box 60694, Chicago, IL 60660

## **Minutes Governing Board Meeting September 11, 2023**

**Call to Order:** 6:06PM, called to order by Janine.

**Board Members Present:** Janine Catchpole, Floyd Catchpole, Susanne Masi, Eric Ulaszek, Daniel Pohl, Courtney Cartney, Gretel Kiefer, Nick Seaton, Trish Quintenz, Lailah Reich, Anna Braum

**Quorum present, yes/no?** Yes.

**Speaker:** John C. Gillman w/ Edward Jones talk on non-profits.

### **Reports:**

- Review minutes from [August](#) governing board meeting. Floyd motioned to approve the minutes as edited, Susanne seconded. All were in favor. Gretel, Daniel, and Courtney abstained.

### **Old Business:**

- Standard Operating Rules:
  - Janine adding section to Standard Operating Rules on how to file Annual Report to Secretary of State
- Facebook:
  - Alana McKean said she, Chris Benda, Connie Cunningham, and Paul Marcum have admin rights. Alana's suggestions about Facebook and other media posts have been put into the draft document, "Information for the Board, Standard Operating Rules".
- Directors, Officers and Entity Liability Insurance report:
  - Application submitted August 26, 2023
- Financial Audit report:
  - Waiting on the Financial Audit Report.
  - John Sullivan is stepping down from the treasurer assistant position. Janine has a new contact for Courtney who can assist with her duties.
  - Need to find a new treasurer for 2024, to be discussed.
- Annual Gathering:
  - Notice for vote at Annual Gathering for proposed disbursement rate and term must be sent out by September 15, 2023
  - Proposed change for clarification from August meeting minutes to: *"Proposed Disbursement Rate Vote Language: The proposed 2022 to at least 2026 disbursement rate to chapters shall be 25% of their membership dues received the previous year by members listing that Chapter as their primary Chapter."*

- o Floyd motions to vote on updated Proposed Disbursement Rate Vote Language; Seconded by Gretel, all were in favor. Motion carries.
- o Bylaws require a financial report from the State Treasurer during the annual meeting.
  - o Courtney to provide the 2022 Fiscal Report to Janine.

**New Business:**

- Elections for 2024
  - o Anna, Courtney, and Lailah will be stepping down at the end of 2023.
  - o Term limits for at-large members is 3 years.
  - o Floyd may be stepping down in 2025.
  - o Election committee to be formed this fall.
- Opportunities for State activities
  - o Letter from David Pittman re Harbinger; training program development
  - o Letter from Dave Coulter with the SER Midwest-Great Lakes Chapter; re sponsorship for Annual Gathering; potential for sponsoring a statewide meeting or symposium.
  - o Letter Imena Valdes with the Chicago Botanic Garden, writing; Bud Burst, Spanish speaker
  - o Bell Bowl and Nico D'Alessandro; potential speaking event for plant conservation advocacy. Other opportunities for coalitions and advocacy.
    - Daniel mentioned that there may be a need to discuss watchdog coalitions for the Quad Cities Chapter and others.

**Meeting Adjourned:** 7:50PM. Gretel and Trish motioned to adjourn the meeting, Lailah seconded, all approved. Meeting adjourned.

**Next Meeting:** October 16, 2023; 6:00PM