



Illinois Native Plant Society

P.O. Box 60694, Chicago, IL 60660

**Minutes
Governing Board Meeting, Zoom
December 11, 2023**

Call to Order: Call to order 6:04PM by Susanne.

Board Members Present: Lailah Reich, Daniel Pohl, Trish Quintenz, Susanne Masi, Emily Dangremond, Eric Ulaszek, Paul Marcum, Gretel Kiefer, Courtney Cartney, Floyd Catchpole, Anna Braum, Nick Seaton.

Guest: Karen Larson

Quorum present, yes/no? Yes.

- Review draft [minutes](#) from November governing board meeting.
 - Floyd motioned to approve the minutes. Lailah seconded. All were in favor. Gretel abstained. Minutes approved.

Webmaster Update (Gretel): Finished updating survey grant application submission process, links, priority plant list and new forms to submit application, report, and new post on front page of website with update of grant submission opening. Bylaws need to be reposted on the website in the correct order. Lailah to assist with re-ordering pages in the bylaws PDF. Solicitation has also been posted on the website for the new board positions.

- Floyd spoke with Kate Ahrens who volunteered to be the new Webmaster.
- Not an elected position.
- Gretel to update the training document for Webmaster and plan a Zoom call with Kate to train her.

Membership Update (Anna): Family names to be added for new members. Renewal reminders to all members. Thank you emails sent to members who have renewed already. We have received 120 to 150 renewals already and broke the 700 membership mark. Spreadsheet has been updated.

Projected Budget 2024 (Courtney): Projected budget for 2024 not complete yet. Need to determine remaining payments for grants, Erigenia, and a few other loose ends. Courtney will stay on to train the new Treasurer once elected. Vote on budget in January in 2024.

Susanne thanked all of the current board members, who will be stepping down soon.

Old Business:

- 2024 Elections Update:
 - President's position as a Temporary Leadership position until a president can be elected.

- Emily Dangremond has volunteered.
- Interim or pro-temp president role for the near future, not committing in a formal way. Interim only. Emily mentioned she is willing to meet separately with board members as needed.
- Interim President would be the technical term. Lailah motioned to approve Emily as interim president. Paul seconded. All were in favor. None opposed. Motion passes.
- Transition Leadership Team to work with/support Emily. Roles/Tasks:
 - Volunteers needed
 - ❖ Membership - potential candidate? (Anna's input) – Karen Larson to potentially take this role on with Anna's help with the transition. Karen introduced herself and provided her background. Membership system update to automated system may be one way to improve how we track members. P.O. Box responsibility transition. Who will pick up physical mail from P.O. Box?
 - ❖ Treasurer - suggestions for transition, Courtney to stay on to help with the transition. Write up provided and Courtney is willing to help if anyone needs assistance moving forward in the role. This position can be served from out of state if necessary.
 - ❖ Webmaster - suggestions for transition, Floyd found a volunteer (Kate Ahrens). WordPress experience helps. Gretel has also prepared documents to help with training. Note, Webmaster is not a voting member, but if someone wants to be a voting member, they could serve as both the Webmaster and an at-large member.
 - ❖ Board Members at Large – One new candidate received through the INPS Gmail account, Lailah will forward to the board for input and review.

New Business:

- None.

Next Meeting: January 8, 2023, 6PM