

Minutes
ILLINOIS NATIVE PLANT SOCIETY
July 10, 2023, 6:00pm | Zoom Meeting
Governing Board Meeting



Meeting Begins: 6:03pm meeting began.

Board Members Present: Janine Catchpole, Floyd Catchpole, Susanne Masi, Eric Ulaszek, Paul Brent Marcum, Trish Quintenz, Daniel Pohl, Anna Braum, Courtney Cartney, Nick Seaton, Gretel Kiefer, John Sullivan, Lailah Reich

Quorum or board officer, Yes

Officers' Reports:

- Review minutes from [June](#) governing board meeting.

 - Susanne motioned to approve, Floyd seconded, all were in favor. Motion carries. Minutes were approved as is.

- Quarterly Membership [Report](#)
- Quarterly Treasury [Report](#)
 - Susanne asked why we're spending more on grants than is reflected since these were approved for previous years.
 - John mentioned we may not be comparing apples to apples.
 - Janine said she would like to find a retired CFO to join the board.

Chapter Reports:

Central: April 13, 2023: Plant Sale Planning meeting as our program that evening. Well attended with an enthusiastic group ready to make it all happen. May 13, 2023: Successful Plant Sale. Sold over 5000 native plants! Wonderful volunteers, lots of happy customers. June 8, 2023: Regular meeting. Presentation by Janet Schroeder, Master Naturalist: Creating a Wildflower Inventory. Janine will reach out to Trish about Annual Gathering.

Forest Glen: Continued hikes each month including a hike to our namesake preserve, Forest Glen Preserve, in Vermilion County. While on this hike we also completed a Spring Bird Survey form.

Northeastern: No report. Anna mentioned that they still do not have a president.

Quad Cities (Daniel): Gaining presence in this region. Nine people total attended the Mississippi Palisades BioBlitz. No tally yet on how many new species have been added to this site. New event for Sand Prairie in August, more details to come soon. Floyd said registration is up.

Southern (Nick): Hike on private property with active management. Good turnout. In August back to school botany at Red Lake. Community health index ongoing. In September Asteraceae workshop. Seed collection field trip this fall as well on private property.

Grand Prairie: No report.

Kankakee Torrent (Floyd): Floyd emailed his stuff, just copy paste here.

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Harbinger: No report

Erigenia: No report

Old Business:

- Bylaws and Best Practices [Documentation](#) (Janine):
 - Draft committee development document for comment by the board. This document will include all committees proposed and their expected duties.
 - Janine to send a revised document, which will include updated information. To be finalized by the end of 2023 and updated as needed.
 - Filing Annual Report – Registered agent allows us to have a street address, which is needed for the State to send a report. Fee is \$111.00. Janine is outlining the procedure for filing annually. Trish filed for us in 2023. If we don't use a registered agent this fee should be \$11. Annual report goes into our files. Need to purchase a certificate of good standing from the State for \$30 annually.
 - Term limits for various Executive Board positions.
 - It was an email ballot. September 2021. Lailah to look for this.
 - Archived bylaws.
 - Check with Angela. Lailah to resolve.
- Facebook – Cassi Saari is currently running the page, with the help of Alana and Paul Marcum.
 - Janine to check with Alana.
 - Link social media posts to Website.
 - Alana's email address is: alana.mckean@ic.edu; cell phone number: (217) 491-4448.
- Directors, Officers and Entity Liability Insurance (Janine)
 - Prevention of lawsuits
 - Financial information from Courtney and John; assets, liabilities, net worth, etc.
 - Quote for insurance for next budget year to be determined and voted on this as a board for next FY.
- Financial audit update (John) - Reviewing bank statements against working on a final report to the board for approval. Aiming for the July meeting.
 - Chapters will not have their own bylaws.
 - We may need a committee to look into this.
 - We should address the bonded Treasurer as written in our bylaws.
 - Janine has a few recommendations for who should chair this committee.

New Business:

- Registration and details for the Annual Gathering have been updated on our website. Please send edits to Gretel. <https://illinoisplants.org/inps-2023-annual-gathering/>
- Trish will coordinate with Gretel to make any needed edits.

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- The payments for the Annual Gathering are linked to the PayPal account.
- Disbursements for Chapters are coming up. Anna is determining the dollar amount and then this will be sent out.

Meeting Adjourned: Motion to adjourn by John. Trish seconded. All approved. Meeting adjourned at 6:48pm.

Next Meeting: August 14, 2023; 6:00PM